

Annex 5 – Form for reporting the use of force and/or handcuffs to the Public Prosecution Service

Form A For immediate notification of the use of force

For Public Prosecution Service use only			
Contact:			
Tel./fax/email:			
Date:		Public Prosecution Service File No.:	

Basic information	
Name of ship	
Call sign	
IMO number	
Time in GMT	
Ship's position (lat/long)	
Course and speed during incident	
Brief description of the incident	
Has the Coast Guard MIK-NL Maritime Intelligence Center been informed?	

Form B For a detailed report on the use of force

For Public Prosecution Service use only			
Contact:			
Tel./fax/email:			
Date:		Public Prosecution Service File No.:	

Basic information	
Name of the ship	
Call sign	
IMO number	
Type of ship	
Name and address of ship manager	
Name of master Contact details	
Name of private maritime security organisation	
Permit number of private maritime security organisation	
Date and place of maritime security team embarkation	
Route of ship	
Date and place of maritime security team disembarkation	
Composition of maritime security team	Attach crew list details
Surname, first name of team leader nationality passport number Contact details	
Surname, first name nationality passport number	
Surname, first name nationality	

passport number	
Surname, first name nationality passport number	
Surname, first name nationality passport number	
Surname, first name nationality passport number	
Surname, first name nationality passport number	
Description of the incident	
Date and time of the incident	
Incident location, ship location	
Accurate description of the facts, such as: <ul style="list-style-type: none"> • Method of approach and speed of the suspect vessel • First non-kinetic actions taken by own ship • Time RUF invoked and distance from the ship at that time • Time of transfer of responsibility to TL for use of force • RUF end time • In case of an attack: number of attackers, type of weapons (rifles/RPGs, etc.), type of ammunition, etc. 	
Reason for invoking RUF / using weapons	
Description of how the rules of engagement / RUF were followed	
Description of any injury suffered by own crew as a result of the incident	
Description of any injury to third parties caused by the incident	
Description of any property damage caused by the incident	
Were any third parties taken on board?	
If yes, how many persons, name and address details	
Description of support/care provided to third parties	
Other measures taken by team leader or master	
UKMTO and MSCHOA informed	
Was support provided by other ships, including military vessels?	

Did the crew enter the citadel?	
Were witness statements recorded? If yes, please attach statements	
Description of available video camera footage	
Are photos available? If yes, please attach photos	
Sighted by team leader: name of team leader	
I have completed this form correctly to the best of my knowledge. Name of master	